

APPLICATION FOR CONFERENCE SUBSIDY IN THE CITY OF GRAZ / AUSTRIA

The Graz Tourist Association offers the possibility of financial support for conventions and meetings in Graz under the following conditions.

1. Financial support

- The financial support paid will range from 2 percent to a maximum of 7 percent of actual and verified turnover from overnight stays.
- For 4-star hotels a rate of € 120, for 3-star hotels a rate of € 70 and for 2-star hotels a rate of € 45 per room and night will be assumed as the basis for calculating the price of overnight stays.
- The applicant for the financial support has to prove the actual overnight stays of congress participants in the city of Graz.
- The maximum amount of the financial support from the Graz Tourist Association per convention is € 16.000,-.
- The maximum amount for conferences that are regularly repeated, as well as training events (courses, seminars, trainings) is € 2000 per event.
- There is no legal entitlement to this financial support.

2. Requirements for the conference subsidy

- A minimum number of 300 overnight stays in Graz has to be proven or a minimum of 500 overnight stays for a conference series within 12 months.
- The application deadline is one month before the event.
- The attached congress questionnaire must be filled in.
- Disclosure of all additional public subsidies (Municipality of Graz, Region of Styria etc.)
- Publication of the Graz Tourismus logo and web address (www.graztourismus.at) in printed documents and links from the congress website

3. Application

The application together with the questionnaire must be forwarded to the Graz Tourist Association.

→ [Download application form \(pdf\)](#)

(https://www.graztourismus.at/4_kongress/3_organisation/antrag_kongressfoerderung_englisch_2017_interaktiv.pdf)

4. Applicant

Either the organiser of the convention or the responsible organisation (e.g. travel agency, PCO etc.) can apply for financial support.

5. Paying conditions

The conference subsidy will be paid out after the congress and after the actual overnight stays have been proved.

6. Level of financial support (percentage)

Additional to the standard of 2% further percentage points can be granted, albeit subject to an upper total limit of 7 percent.

a) Duration:	2 nights	0	%
	3-5 nights	0,5	%
	more than 5 nights	1	%
b) Season:	months 5/6/9/10	0	%
	months 11/12	1	%
	months 7/8	1,5	%
	months 3/4	2	%
	months 1/2	2,5	%
c) Day:	weekdays only	0	%
	incl. SAT or SUN	0,5	%
	incl. SAT and SUN	1	%
d) Venue:	free of charge	0	%
	(e.g. in your own company, university, school etc.)		
	on payment of a rent	0,5	%
	(e.g. Hotels, Kammersaal, Seifenfabrik, Minoritensaal etc.)		
	in the municipal convention centres	1	%
	(e.g. Messe Congress Graz / Congress Graz / Stadthalle)		
e) Green Meeting:	the event is organised according to the criteria of the Austrian Eco-Label for Green Meetings & Green Events (UZ62 guideline)	1	%

7. Grants

For the time being grants for the financial support can be made till December 31, 2017.